

# DRAFT NOTES

## **LCC/LCA/UKHCA (LF) Domiciliary Working Group Meeting Notes Thursday 24<sup>th</sup> April 2008, 2:00 pm @ Farington Lodge**

<b>Attendees :</b>	Mike Webster	MW	LCC
	Sue Porter	SP	LCC
	Brian Monk	BM	LCC
	Joanne Cook	JC	LCC
	Julie Evans	JE	UKHCA
	Sue Lace	SL	LCA
	Paul Callander	PC	LCA
	Martin McHugh	MM	LCA
	Paul Simic	PSc	LCA
	Sarah Luton	SLu	LCA

**Apologies:** Ian Newby

### **1. Previous Notes – 4<sup>th</sup> March 2008**

#### **1.1 Point 5 - Skills for Care – East Lancashire Proposal – New Type of Worker**

MW noted that this is about to 'go live'. Three providers are putting this approach in place, it was also noted that the process fits into the reablement process across Lancashire.

### **2. Dignity In Care Charter (Draft Circulated)**

2.1 MW reported that the Charter will be ready to launch at the forthcoming LCA/LCC joint seminar, however it will also be launched to the domiciliary sector at the domiciliary joint seminar. Providers will be able to sign up to the Charter via the LCC website.

2.2 MW noted that the DICC premium will not be paid to poor providers as previously agreed.

### **3. Fair Price for Home Care: What Next?**

3.1 MW noted that he had contacted the North West Centre for Excellence who are open to discussion around support/funding of a fair price exercise. Blackpool Borough Council and Blackburn with Darwen Borough Council have also expressed an interest in a joint exercise.

3.2 PSc to ask Ian Newby for a report on his findings from his discussions with Philip Mickleborough.

**Action: PSc/IN**

#### **4. Workshop**

4.1 It was agreed that another joint half day seminar would be organised for domiciliary providers. The subjects covered would be; DICC, Personalised Services, Safeguarding Adults, Web Commissioning and Service User Pilots. PSc, MW and SL to organise.

**Action: PSc/MW/SLu**

#### **5. Complaint Issue (Confidential Paper Circulated)**

5.1 This paper was discussed. PC raised the issue on how communication between the LA and provider can be tightened. The LCC recommendations were discussed. It was agreed the MW would do a proposal on the practicalities of point 1B.

**Action MW**

5.2 It was agreed that MW would report back to the working group with a sanitised version.

**Action: MW**

#### **6. Contract Variations**

6.1 SP noted that the Suspension Policy needed to be looked at and this issue would be revisited. SP to forward the variations to PSc. PSc to get comments on the amendments from working group and pass back to SP via email.

**Action: SP/PSc**

#### **7. Voucher Scheme Cancellation Guidance**

7.1 MW noted that this paper had been distributed and would feedback any comments.

**Action: MW**

#### **8. Arrangements for Re-Opening of Preferred Provider List**

8.1 MW noted that this will be happening in the next fiscal year for Domiciliary and LD providers, therefore there is a need to do some advance planning. MW also noted that any common areas of the scheme to domiciliary and LD would not be duplicated.

8.1 SP noted that this year LCC would write out to all providers asking for Stage 1 of the scheme which is an 'expression of interest'.

#### **9. New DHN Briefing – Consultation on the framework for the registration of health and adult social care providers.**

9.1 Following discussion it was agreed that there would be a joint response to this.

**Action: PSc/MW**

#### **10. Unified Contract**

10.1 PSC noted that LCA are looking at this issue with the help of Tracey Bush, Ian Bradbury and some legal advice.

**11. Proposal to Facilitate E-Learning in Lancashire**

11.1 JE submitted a proposal for every provider to receive computer hardware and an e-learning facility. It was generally felt that this was a good concept. It was agreed that MW would ask LWDP to put together a proposal and the provision to both domiciliary and residential providers would need to be costed.

**Action: MW**

**12. Date of Next Meeting : Tuesday 3<sup>rd</sup> June 2008**