

Notes

LCC/LCA/UKHCA Domiciliary Working Group Meeting Notes Monday 26th November 2008, 1:15 pm @ Farington Lodge

Attendees:	Mike Webster	MW	LCC
	Brian Monk	BM	LCC
	Sue Porter	SP	LCC
	Sue Lace	SL	LCA
	Martin McHugh	MM	LCA
	Paul Simic	PSc	LCA
	Sarah Luton	SLu	LCA
	Julie Evans	JE	UKHCA

Apologies: **Ian Newby**
 Paul Callander

PSc welcomed Julie Evans to the group from UKHCA Lancashire Forum.

1. Previous Notes – Meeting 15th October 2007

1.1 Point 1.4 – Mental Health in Domiciliary Care

SP reported that a meeting has been arranged and more information would follow.

1.2 Point 1.5. – Young Adults Preferred Provider List

SP noted that they are still waiting for Cabinet approval.

1.3 Point 4.2 – 08/09 Fees – 2 Year Settlement

PSc noted that this issue has been discussed but there was no agreement on what the ‘added value’ was.

1.4 Point 6.1 – Service User Surveys

BM reported that the draft survey is now complete. The survey will be distributed annually for the purpose of collating public information and monitoring trends. BM suggested that the survey should be piloted with 3 providers; small, medium and large. The target date for the pilot is January 08. BM also noted that the survey will be sent to providers in stages throughout the year not in one hit.

1.5 Point 6.2 – Continuity/Emergency Planning

MM suggested a sub-group to work together on this issue.

2. Fair Price For Home Care

2.1 PSc had spoken with Philip Mickelborough who reported that there should be some initial information in December. It was agreed that PSc and MW would email Philip Mickelborough stating the groups,

disappointment at the length of time this has taken. PSc did also note that there was an initial problem with poor response from providers.

Action: PSc/MW

3. Report from Fees 2008/09 Meeting (Notes Distributed)

3.1 Notes from a meeting with Chris Cheetham and PSc were distributed. PSc reported that there is a follow up meeting on 7th December 2007 with LCA, Hazel Harding, Leader of LCC and Cllr Ann Brown, Cabinet Member Resources and Performance.

Action: Psc to report back

4. Contract Variations 2008/09 (Paper Distributed)

4.1 SP distributed a list of contract variations. Following discussion it was agreed that SP would report back with amended variations at the working group in January 08.

Action : SP

4.2 General points raised:-

a) **Safeguarding Adults** – SP noted there is a group looking at policy. It was suggested that Marie Hill, could be invited into this group.

Action: PSc

b) **Suspension Policy** – It was noted that it should be made clear what happens when providers are suspended through an agreed protocol.

c) **Outcome Based Services** – This is on the website for comment.

d) **Equality and Diversity** – SP to review and update.

4.3 It was agreed that when the contract variations had been agreed a full legal review of the Contract would be undertaken.

4.4 MW confirmed that all providers will receive a copy of the contract variations prior to agreement.

Action: MW

5. Commissioning Issues and Realignment of Adult Social Care Directorate

5.1 FACS Reassessments and Low Level Services

5.1.1 MW noted that this will happen in the new year district by district. However providers will be informed prior to the assessor's visit.

5.2 Outcome Based Pilots – Skills For Care East Lancashire Proposal

5.2.1 MW reported that they have requested feedback from providers. Skills for Care have offered to fund some training. By Easter 2008 there will be some results from the pilots.

6. Apprentices (Paper Distributed)

6.1 MW noted that the aim of this is to promote it. It was agreed that PSc would promote this through LWDP and the LCA E-Newsletter.

Action: PSc

7. Date of Next Meeting

Monday 14th January 2008 at 1:15 pm @ Farington Lodge