

## LCC/LCA/UKHCA

### Domiciliary Working Group Meeting Minutes

Tuesday 27<sup>th</sup> January 2009, 1:00pm, Woodlands Conference Centre

<b>Attendees :</b>	Mike Webster	MW	LCC
	Sue Lace	SL	LCA
	Paul Callander	PC	LCA
	Martin McHugh	MM	LCA
	Julie Evans	JE	UKHCA
	Paul Simic	PSc	LCA
	Sarah Luton	SLu	LCA

**Apologies:** Sue Porter  
Ian Newby  
Brian Monk

#### 1. Previous Notes – 14<sup>th</sup> October 2009

##### 1.1 Point 1.2 – Unified Contract

PSc noted that legal advice has now been taken and the issues raised, summarised, have been sent back to LCC. This will carry forward through the County Quality Group sub groups. Currently there are discussions taking place about the interface between the SCP and LD providers. PSc also noted that there are some issues being discussed around the Benchmark Review.

##### 1.2 Point 1.3 – Fuel Costs

This has been taken off the agenda. PSc suggested a scheme with petrol stations for service providers. Perhaps an LCA member benefit. MW noted that LCC do have some corporate contracts.

**Action: PSc to Investigate**

##### 1.3 Point 5.1 – Domiciliary Fair Price

IN, MM and PSc to agree some basic principles. This to be c/fwd to the next meeting.

**Action: IN/MM/PSc, SLu Agenda Item**

#### 2. Personalisation – Update & Systems

2.1 MW noted that there is a need to look at the systems and will be asking for provider input into this.

**Action: MW**

#### 3. Outcome Based Commissioning – Where Next?

3.1 MW noted that, with personalisation, this is now increasingly looking like and outdated term. LCC are currently running an individual budget pilot in the East and will be rolling this out to North and Central Lancashire.

MW noted that LWDP will be providing a training toolkit for all preferred providers by the end of March.

**4. Preferred Provider Update**

4.1 The PP list is currently at approximately 60 providers, down from 80. All applications have been received. Existing PP's will be passported onto the list unless they have any existing performance problems. New applicants will have to go through the usual process.

**5. Disclosure of Mental Health Risk Factors to Domiciliary Care Providers**

5.1 JE reported that providers are getting mental health cases through the web portal with no information about the service user. Therefore the service user, in these instances, may not be getting the right level of care and providers may not be getting crucial information informing them about risk factors. MW stated that he would investigate this and report back at the next meeting. Also he would invite Jane Kitchen to the next meeting to get an update.

**Action: MW**

**6. Date of Next Meeting**

**Monday 23<sup>rd</sup> February 2009, 9:00 am at Farington Lodge**

**LCC/LCA/UKHCA  
Residential/Domiciliary Working Group  
Joint Agenda Items Meeting Minutes**

**Tuesday 27<sup>th</sup> January 2009, 12:15pm, Woodlands Conference Centre**

<b>Attendees :</b>	Mike Webster	MW	LCC
	Sue Lace	SL	LCA
	George Hill	GH	LCA
	Paul Callander	PC	LCA
	Raj Singh	RS	LCA
	Martin McHugh	MM	LCA
	Julie Evans	JE	UKHCA
	Paul Simic	PSc	LCA
	Sarah Luton	SLu	LCA

**Apologies:** Steve Newton  
Sue Porter  
Ken Nolan  
Ian Newby  
Brian Monk

**1. Fees Consultation**

1.1 MW noted that the fees consultation will be on the LCC website today. The consultation deadline is 14 days. LCA agreed to distribute and interim e-newsletter informing providers.

**Action: PSc/SLu**

**2. Finance Update**

**2.1 Residential**

2.1.2 MW reported that gross fees are rolling out on schedule.

**2.2 Domiciliary**

2.2.2 MW flagged up concerns over fee aspirations for 2010/11. Due to recession issues the Council are under financial pressures. Plus there are due to be local elections in June. It was agreed that LCA would contact the other Party Leaders to start formulating relationships and pre-empting the issues that may arise due to a change in Council.

**Action: PSc**

**3. Variations Consultation**

3.1 MW noted that all the comments have been collated. The variations will be circulated again and then put on the LCC website for consultation.

**Action: MW**

- 3.2 MM raised the issue of electronic monitoring and outcome based commissioning. It was agreed that this would go on the agenda for the next meeting.

**Action: Agenda Item SLu**

#### **4. PCT Update**

- 4.1 MW reported that the PCT currently have a 150 page document on RNCC payments and continuing care. The PCT's want this document to be appended to the LCC contract. It is currently too long. It was agreed that PSc would contact Andrew Bennett at North Lancs PCT with a view setting up a meeting between the PCT, LCC and LCA to start the negotiations. The second phase of this will be Continuing Care for Domiciliary Care therefore it was agreed that a Domiciliary care representative should attend this meeting.

**Action: PSc**

- 4.2 It was agreed that North Lancs PCT should attending the next working group meeting with a view to perhaps inviting a representative on to the Steering Group.

**Action: PSc**

#### **5. Safeguarding**

- 5.1 MW noted that it is a possibility that LCC will be inspected this year, therefore Richard Jones is keen to do some work around safeguarding issues. It was agreed that this would go onto the SCP Steering Group agenda and MW would write a position statement for Richard Jones.

**Action: MW / SLu Agenda Item**

#### **6. Spring Seminar**

- 6.1 The next 'joint learning together' workshop will take place at the beginning of March. The main focus of the seminar will be DOLS and Safeguarding updates.